| ***/Volumes/er_t3/_CurrentJobs/2016/J000944 Brand Campaign/Artwork/Studio Brief/Dispatch/J000944-Studio-Brief-Header-V2.jpg*** | | | | |
| --- | --- | --- | --- | --- |
| ***Return to*** [***studio@griffith.edu.au***](mailto:studio@griffith.edu.au) | | | | |
| ***Task information*** | | | | |
| Task name |  | | | |
| Your name |  | | | |
| Department/Academic group |  | | | |
| Print budget (if applicable) |  | | | |
| Items required |  | | | |
|  |  | DAY | MONTH | YEAR |
| **Deadline \*[must complete]** | **Draft**  **Final** |  |  | 2018 |
|  |  | 2018 |
| Supply final artwork as, jpeg/pdf etc? |  | | | |
| **\*[complete if printing required]** | **Speedtype\***  **Classcode\***  **Financial approver\*** |  | | |
|  | | |
| (name) | | |

| ***Design details*** | | |
| --- | --- | --- |
| New design/existing template? |  | |
| Campaign/design concept |  | |
| Key message |  | |
| Target audience |  | |
| Print or electronic? |  | |
| **If we** are arranging print externally: | Quantity |  |
| Delivery name and **FULL** address |  |
| Or send to **Uniprint,** <https://www131.griffith.edu.au/shop> or email uniprintn@griffith.edu.au | | |
| Artwork size |  | |

|  |  |
| --- | --- |
| Design requirements |  |
| Type of imagery required/?  (Supply images separately, or key words for [Flight](https://www.griffith.edu.au/office-marketing-communications/image-manager)) |  |
| Additional comments |  |
| **Paste copy below** | |