| ***/Volumes/er_t3/_CurrentJobs/2016/J000944 Brand Campaign/Artwork/Studio Brief/Dispatch/J000944-Studio-Brief-Header-V2.jpg*** |
| --- |
| ***Return to*** ***studio@griffith.edu.au*** |
| ***Task information*** |
| Task name  |  |
| Your name  |  |
| Department/Academic group |  |
| Print budget (if applicable) |  |
| Items required |  |
|  |  | DAY | MONTH | YEAR |
| **Deadline \*[must complete]** | **Draft** **Final**  |  |  | 2018 |
|  |  | 2018 |
| Supply final artwork as, jpeg/pdf etc? |  |
| **\*[complete if printing required]**  | **Speedtype\*****Classcode\*****Financial approver\*** |  |
|  |
| (name) |

| ***Design details*** |
| --- |
| New design/existing template? |  |
| Campaign/design concept |  |
| Key message |  |
| Target audience |  |
| Print or electronic? |  |
| **If we** are arranging print externally: | Quantity |  |
| Delivery name and **FULL** address |  |
| Or send to **Uniprint,** <https://www131.griffith.edu.au/shop> or email uniprintn@griffith.edu.au |
| Artwork size |  |

|  |  |
| --- | --- |
| Design requirements |  |
| Type of imagery required/?(Supply images separately, or key words for [Flight](https://www.griffith.edu.au/office-marketing-communications/image-manager)) |  |
| Additional comments |  |
| **Paste copy below** |